



RC KELLY

LAW ASSOCIATES, LLC

Richard C. Kelly, Esq. has been working with school bus operators for the last decade. Rich and his team are familiar with the unique services you provide and the unique challenges and issues you encounter every day. Our staff includes Attorneys, MBAs, HR Specialists, and certified teachers, who are committed to finding practical solutions for you, so you can stay focused on your core business - student transportation.



Legal Services Bus contractors, trade associations and businesses big and small rely on RC Kelly Law Associates to provide legal services and consultation. RC Kelly Law Associates provides around the clock service and understands your specific needs. Services range from Contract Administration, Contract Negotiation, Enterprise Risk Management, Commercial Recoveries, Collections, Legal Updates and Resources, Business Continuity Plans, Claims Management and more.

Human Resources

RC Kelly Law Associates' Human Resources program provides you with human resources expertise and access to legal counsel at a service level that is tailored to fit your business and your needs. Our specialists offer a variety of services including Employee Handbook Review, Compliance with state and federal regulations, Employee Discipline/ Performance Issues, EEOC Compliance, Employee File Audit, ADA Compliance, Performance Management and Documentation Tools



Comprehensive Training Every business is different. The first step in creating a comprehensive training series is to get to know you and your business so we can create an effective training series specifically for your drivers, managers, and staff. Training sessions are designed to fit your company and audience from drivers to supervisors. Sessions can range in time and number of sessions depending on your needs.

Our Mission RC Kelly Law Associates is an innovative law firm, working with clients in all stages of business development. We are committed to finding practical solutions for our clients, so they can stay focused on their core business. We work to anticipate our clients' business and industry challenges and provide proactive solutions that fit your needs.

Interested in finding out more? Contact us today! Call us at 215-896-3846 or email help@rckelly.com

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Legal Services

Contract Administration/ Negotiation

Commercial Recoveries

Collections

Legal Updates

Legal Research

Claims Management

Business Buy/Sell Transactions

Succession Planning

Corporate Governance

Employment Agreements

Insurance Risk Management

Property Transactions

Lease Agreements

Promissory Payment Plans

Non-Compete Agreement

Negotiated Contract Extension/Addendums

CDL Training Agreements

Bus Financing/Lease Agreements

School Board Relationship Guidance/Management

Accident/Incident Response Guidance

Brokered Sale Transactions for Seller

Business Continuity Plans

HR Risk Management

Employee Handbook

Job Descriptions

Performance Management Documentation Tools

Application Packet/Onboarding Assistance

Training Reimbursement Agreement

Onboarding Packet/Payroll Packet

Applicant Tracking

Act 153 Compliance Plan

Credentials Compliance Tracking Plan

MVR Compliance Plan

Leave and Return to Work Management

FMSCA Drug Testing Compliance

Drive Qualification File Compliance Audits

Separation Policy and Procedure

Record Retention Policy and Procedure

Pay Practices Review

Departmental Reviews

Employee Matters

HRIS System Data Integrity

Supervisor Training

OSHA Standards and Reporting

EEOC Reporting (EEO-1)

Unemployment Compensation Management